



**MINUTES  
CITY COUNCIL WORK SESSION  
December 21, 2021**

**CALL TO ORDER**

The meeting was called to order at 6:01 pm.

**Present:** Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Gina Joyce, and Deirdre Kvale

**Staff Present:** City Administrator: Scott Weske

**Absent:** None

**APPROVE AGENDA**

*A motion was made by Miner, seconded by Dyvik, to approve the agenda as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

No one was in attendance to address the City Council during Open Correspondence.

**BUSINESS ITEMS**

**Review of Final 2022 Payable Levy and Budget**

City Administrator Weske explained that approval of the City's final 2022 payable levy and budget is also on the Council's regular agenda, but he felt the Council may want to have additional time to discuss and ask questions on the proposed levy prior to taking voting action at the regular meeting. He recalled that the preliminary levy was adopted in September and not much has changed since that time. The Truth-in-Taxation public meeting was held on December 7 and no members of the public participated.

Council member Kvale asked about the surplus from the past year and what it was used for.

Weske reviewed the budget report from 2021 and noted that the final levy was reduced from the preliminary levy, and the City's tax rate was ultimately reduced by 0.5%. The Council's action for the prior year had been to work towards keeping the tax rate the same, and adjustments came in on the property valuation side of the equation which brought the tax rate down. He recalled that \$78,000 of the \$98,000 surplus was transferred into the Pavement Management Fund and the remainder was left for anything the City needed related to COVID expenses.

Council member Kvale inquired about the current balance in the Pavement Management Fund.

Weske replied that the current balance was \$239,648, with cell tower rent and franchise fees now going into this fund.

The Council discussed budget details comparing 2021 to 2022 budgets, reallocations, and how surplus funds have been utilized; considered the possibility of levying for a smaller surplus to in order to help keep the tax rate increase down; and commented on the possibility that there will be increased revenue from permits and projects in 2022.

Council member Kvale noted that it appears as though there will be some left over surplus funds from 2021.

Weske responded that it is possible, but cautioned that when they look at the overall bottom line and funds are pulled together, there will possibly be a cash shortfall depending on the impact of the Sewer Fund for 2021.

The Council reached a consensus to reduce the budgeted levy surplus amount for 2022 by \$20,000.

**OTHER BUSINESS**

No other business was discussed.

**ADJOURN**

*Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:30 pm.*

Respectfully submitted,

Scott Weske  
City Administrator